

# **Unit 9200**

The Civil Service Employees Association, Inc.  
Local 1000, American Federation of State, County and Municipal Employees, AFL-CIO

## **Westchester County Employees - Unit 9200**

**Karen Pecora, *President***

### **Sick Bank Rules and Policies January 5, 2012**

**Whereas** it is understood that the Westchester County CSEA Unit 9200 Sick Bank Benefit is as important as Health Insurance;

**Whereas** it is understood that the maintenance of a current available balance of Sick Bank days is vitally important to the well being of the CSEA membership;

**And Whereas** it is understood that to continue to operate the Sick Bank for the benefit of all CSEA Unit 9200 members is now dependent on the establishing of new policies and rules in order for the Sick Bank program to continue to operate;

**Therefore**, these revised rules are being issued at this time:

1. **Prior or current members must donate 1 (one) day by February 28, 2011 (plus donate any balance due days) to rejoin or continue membership.**
2. **New members must donate 2 (two) sick or personal leave days to the sick bank. 13 (thirteen) months of prior employment is required to join.**
3. **There shall be a 6 (six) month waiting period before applying for Sick Bank Leave requests for new members.**
4. **Personal Leave days can be used for donations, only when Sick Leave Days are depleted.**
5. **Every year, upon request from the Sick Leave Bank Committee, on February 1<sup>st</sup>, all members will contribute 1 (one) day from their Sick or Personal Leave balance to the Sick Bank commencing on February 1, 2011.**
6. **Audits of the Sick Bank approvals, donations and balances will be conducted bi-annually. (Commissioner of Human Resources has a designated process for auditing purposes).**
7. **Re-application is required every forty (40) workdays with doctor's documentation. A maximum of thirteen (13) pay periods shall be approved in any case per member – any extensions must be appealed to the Executive Board.**
8. **CSEA Unit 9200 will announce the Sick Bank balance on a monthly basis both at the monthly member meeting and on the [www.csea9200.com](http://www.csea9200.com) website.**
9. **Date of Re-Establishment of Sick Bank: December 1<sup>st</sup>, 2008.**

**We reserve the right to change these rules and policies as the need and desirability arise.**

**Any Westchester County approvals will be summarily acquired as needed.**

Noel De La Cruz, *1<sup>st</sup> Vice President* , Ed Magilton *2<sup>nd</sup> Vice President* , James Kelly *3<sup>rd</sup> Vice President*,  
Kimberly Gotzen, *Secretary* Elio Giuliani, *Treasurer* Michael Wolf, *Sergeant At Arms*

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**WEBSITE: [www.csea9200.com](http://www.csea9200.com)**